



**SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT 522**

**BOARD POLICY**

<b>TITLE:</b>	<b>Board Information</b>
<b>CODE:</b>	<b>2015</b>
<b>DATE ADOPTED:</b>	<b>March 20, 1991</b>
<b>DATE REVIEWED:</b>	<b>July 1991; Feb 2020</b>
<b>DATE AMENDED:</b>	<b><u>April 2020</u></b>

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In order for the Board of Trustees to function effectively as a policy-making body, it is necessary for the Board to have ready access to pertinent data and information. It is the responsibility of the President of Southwestern Illinois College and other members of the administration to collect the data and present it to the Board. Collection, data analysis and presentation of information are normally done in conjunction with the work of the Board's regular committees.

There may be occasions when individual Board members will determine they wish to review data or information which has not been distributed through the regular committees. In all cases, Board members shall contact the President of Southwestern Illinois College regarding the data or information request. In responding to the request, the President of Southwestern Illinois College shall provide to all Board members the same data or information provided to the originator of the request.

When the information provided to the Board is of a confidential nature, involves pending litigation, pending financial transactions or proprietary information, Board members shall adhere to the Board of Trustees Code of Ethics cited in Policy #2003.

It is a violation of the policies of the Board of Trustees of Southwestern Illinois College for any member of the Board of Trustees to release or to reveal any information discussed in an Executive Session of the Board of Trustees or any of its ~~E~~committees. Only the Board of Trustees as a whole shall authorize the release of information from an Executive Session of the Board or its ~~E~~committees.